

ADDENDUM

ADDENDUM NO: 02

PROJECT: BCSC Roofing Improvements for Clifty Creek Elementary

PROJECT NO: 2025094

DATE: 02/02/2026

BY: Josh Cannaday

This Addendum is issued in accordance with the provisions of "The General Conditions of the Contract for Construction," Article 1, "Contract Documents" and becomes a part of the Contract Documents as provided therein. This Addendum includes:

Addendum Pages: ADD1-1 – ADD1- 2

Attached Documents: Form 102

Attached Drawings:

PART 0 - GENERAL INFORMATION

0.1 NOT USED

PART 1 - BIDDING REQUIREMENTS

1.1 00 45 13 – FINANCIAL STATEMENT

A. See attached Form 102

PART 2 - SPECIFICATIONS

2.1 NOT USED

PART 3 - DRAWINGS

3.1 NOT USED

PART 4 - OTHER ITEMS

4.1 NOT USED

PART 5 - QUESTIONS AND ANSWERS

5.1 Q: There was not a Form 102 included in the Project Manual. Where can this be found?

A. See attached Form 102 as part of this addendum

5.2 Q: There is a conflict with the specified felt-backed membrane with textured surface. We cannot make the textured membrane with a felt backing. I assume the applicators should list any bare back textured as a voluntary alternate?

- A. Yes, there is a conflict in the provided Specification. Yes, applicators should list any bare back textured product as a voluntary alternate.

END ADDENDUM #1

Standard Questionnaires and Financial Statement for Bidders

For use in investigating the qualifications of bidders on public works contracts when the aggregate cost of such contract will be a hundred thousand dollars (\$100,000) or more. This form may be used for any other contract when the ordering department requests it.

These statements are to be submitted under oath by each bidder with and as a part of the bid.

NOTE: THIS FORM BECOMES PART OF THE BID FILE, AND PURSUANT TO INDIANA'S PUBLIC RECORDS LAW (IND. CODE SS5-14-3-1-5-14-3-10), WILL BE AVAILABLE FOR PUBLIC INSPECTION AND COPYING DURING CENTRAL PURCHASING'S REGULAR BUSINESS HOURS WHEN THE TOTAL CONTRACT PRICE EXCEEDS \$100,000.

Company Name: _____

Address: _____

Representative: _____

Telephone Number: _____

Date Submitted: _____

TO THE BIDDER:

These forms,

properly filled out and attested, must accompany each bid of a hundred thousand dollars (\$100,000), or more. If the ordering department requests it, they may be required for bids of lesser amounts as well.

The forms are designed to cover all public work Contracts/all other applicable situations and the bidder is required to answer such questions as are pertinent to the work being bid/R.F.Q. The purpose of the questionnaire is to enable the awarding body to determine the qualifications of the bidder to carry out successfully the contract if the same is awarded to the bidder.

The bidder will find it to his advantage to answer fully all questions coming within the range of the work being bid. Particular attention should be given to the "Financial Statement" and the details relative to the assets and liabilities set out. This form is made in extensive detail so that the bidder may explain his assets and liabilities in proper sequence and in a uniform manner. NOTE; FAILURE TO FILL OUT THESE FORMS COMPLETELY MAY BE GROUNDS FOR DECLARING THE ENTIRE BID NON-RESPONSIVE.

Submitted by _____

{ A Corporation
 A Co-partnership
 An Individual

Principal Office at _____

To _____

EXPERIENCE QUESTIONNAIRE

The signatory of this questionnaire guarantees the truth and accuracy of all statements and of all answers to interrogatories hereinafter made.

1. How many years has your organization been in business as a general contractor under your present business name? _____
2. How many years' experience in _____ construction work has your organization had:
(a) As a general contractor _____ (b) as a sub-contractor _____
3. What projects has your organization completed?

CONTRACT AMOUNT	CLASS OF WORK	WHEN COMPLETED	NAME AND ADDRESS OF OWNER

3A What projects has your organization now in process of construction?

CONTRACT AMOUNT	CLASS OF WORK	WHEN TO BE COMPLETED	NAME AND ADDRESS OF OWNER

4. Have you ever failed to complete any work awarded to you? _____ If so, where and why?

5. Has any officer or partner of your organization ever been an officer or partner of some other organization that failed to complete a construction contract? _____ If so, state name of individual, other organization and reason therefor.

6. Has any officer or partner of your organization ever failed to complete a construction contract handled in his own name? _____
If so, state name of individual, name of owner and therefor.

7. In what other lines of business are you financially interested? _____

8. For what corporation or individuals have you performed work, and to whom do you refer? _____

9. For what cities have you performed work and to whom do you refer? _____

10. For what countries have you performed work and to whom do you refer? _____

11. For what State bureaus or departments have you performed work and to whom do you refer? _____

12. Have you ever performed any work for the U.S. Government? _____
 If so, when and to whom do you refer? _____

13. What is the construction experience of the principal individual of your organization?

INDIVIDUAL'S NAME	PRESENT POSITION OR OFFICE	YEARS OF CONSTRUCTION EXPERIENCE	MAGNITUDE AND TYPE OF WORK	IN WHAT CAPACITY

PLAN AND EQUIPMENT QUESTIONNAIRE

The signatory of this questionnaire guarantees the truth and accuracy of all statements and of all answers to interrogatories hereinafter made.

1. In what manner have you inspected this proposed work? Explain in detail.

2. Explain your plan or layout for performing the proposed work

3. The work, if awarded to you, will have the personal supervision of whom?

- * 4. Do you intend to do the hauling on the proposed work with your own forces?

If so, give amount and type of equipment used

- * 5. If you intend to sublet the hauling or perform it through an agent, state amount of sub-contract or agent's contract, and if known, the name and address of sub-contractor or agent, amount and type of his equipment and financial responsibility

* Items 4, 5, 6, and 7 may not be applicable in all building contracts; if not, omit.

* 6. Do you intend to do the grading on the proposed work with your own forces? _____

If so, give type of equipment to be used _____

If you intend to sublet the grading or perform it through an agent, state amount of subcontract or agent's contract, and if known, the name and address of sub-contractor or agent, amount and type of his equipment and financial responsibility. _____

8. Do you intend to sublet any other portions of the work? _____

If so, state amount of sub-contract, and if known, the name and address of the sub-contractor, whether subcontract is a minority and/or women's business enterprise, amount, and type of his equipment and financial responsibility. _____

9. From which sub-contractors or agents do you expect to require a bond?

10. What equipment do you own that is available for the proposed work?

11. What equipment do you intend to purchase for use on the proposed work, should the contract be awarded to you?

12. How and when will you pay for the equipment to be purchased? _____

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13. Do you propose to rent any equipment for this work? _____ if so, state type, quantity and reasons for renting.

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14. Have you made contracts or received firm offers for all materials within prices used in preparing your proposal? Do not give names of dealers or manufacturers _____

15. List all permits, licenses, or registrations, which you have and are required by law to maintain in order to bid on this work. Please include the type of the permit, license, or registration; the name of the issuing entity; the number of the licenses, permit, or registration; and the expiration date.

Dated at _____ this _____ day of _____, 20____

(Name of Organization)
By _____

STATE OF _____

COUNTY OF _____, **SS.** _____ (Title or Person Signing)

SS: (The following signature)

of the above _____

(Name of Organization)

and that the answers to the questions in the foregoing questionnaires and all statements therein contained are true and correct.

Subscribed and sworn to before me this _____ day of _____, 20_____.

My Commission expires _____

CONTRACTOR'S FINANCIAL STATEMENT

Submitted by _____ { A Corporation
 A Co-partnership
 An Individual

Principal Office at _____

To _____

Condition at close of business _____ 20 _____
Dollars Cts.

ASSETS

1. Cash: (a) On Hand \$ _____	(b) In bank \$ _____	(c) Elsewhere \$ _____			
2. Notes receivable (a) Due within 90 days _____					
	(b) Due after 90 days _____				
	(c) Past Due _____				
3. Accounts receivable from completed contracts, exclusive of claims not approved for payment _____					
4. Sums earned on uncompleted contracts as shown by engineer's or architect's estimate _____					
	(a) Amount receivable after deducting retainage _____				
	(b) Retainage to date, due upon completion of contracts _____				
5. Accounts receivable from sources other than construction contracts _____					
6. Deposits for bids or other guarantees: (a) Recoverable within 90 days _____					
	(b) Recoverable after 90 days _____				
7. Interest accrued on loans, securities, etc. _____					
8. Real Estate: (a) Used for business purposes _____					
	(b) Not used for business purposes _____				
9. Stocks and bonds: (a) Listed -- present market value _____					
	(b) Unlisted -- present value _____				
10. Materials in stock included in Item 4 (a) For uncompleted contracts (present value) _____					
	(b) Other materials (present value) _____				
11. Equipment, book value _____					
12. Furniture and fixtures, book value _____					
13. Other Assets _____					
		Total assets _____			

LIABILITIES

		Dollars	Cts.
1. Notes payable	(a) To banks regular _____		
	(b) To banks for certified checks _____		
	(c) To others for equipment obligations _____		
	(d) To others exclusive of equipment obligations _____		
2. Accounts payable	(a) Not past due _____		
	(b) Past due _____		
3. Real estate encumbrances _____			
4. Other liabilities _____			
5. Reserves _____			
6. Capital stock paid up:	(a) Common _____		
	(b) Common _____		
	(c) Preferred _____		
	(d) Preferred _____		
7. Surplus (net worth) _____			
	Total liabilities	_____	

CONTINGENT LIABILITIES

1. Liability on notes receivable, discounted or sold _____						
2. Liability on accounts receivable, pledged, assigned or sold _____						
3. Liability as bondsman _____						
4. Liability as guarantor on contracts or on accounts of others _____						
5. Other contingent liabilities _____						
	Total contingent liabilities	_____				

DETAILS RELATIVE TO ASSETS

1

Cash (a) on hand _____ \$ _____
 (b) deposited in banks named below _____
 (c) elsewhere -- (State where) _____

NAME OF BANK	LOCATION	DEPOSIT IN NAME OF	AMOUNT

2*

Notes Receivable (a) due within 90 days _____ \$ _____
 (b) due after 90 days _____
 (c) past due _____

RECEIVABLE FROM: NAME AND ADDRESS	FOR WHAT	DATE OF MATURITY	HOW SECURED	AMOUNT

Have any of the above been discounted or sold? _____ If so, state amount, to whom, and reason _____

3*

Accounts receivable from completed contracts exclusive of claims not approved for payment \$ _____

NAME AND ADDRESS OF OWNER	NATURE OF CONTRACT	AMOUNT OF CONTRACT	AMOUNT RECEIVABLE

Have any of the above been assigned, sold, or pledged? _____ If so, state amount, to whom and reason _____

4*

Sums earned on uncompleted contracts, as shown by engineer's or architect's estimate:

(a) Amount receivable after deducting retainage _____ \$ _____
 (b) Retainage to date due upon completion of contract _____

DESIGNATION OF CONTRACT AND NAME AND ADDRESS OF OWNER	AMOUNT OF CONTRACT	AMOUNT EARNED	AMOUNT RECEIVED	RETAINAGE		AMOUNT EXCLUSIVE OF RETAINAGE
				WHEN DUE	AMOUNT	

Have any of the above been sold, assigned, or pledged? _____ If so, state amount, to whom, and reason _____

*List separately each item amounting to 10 percent or more of the total and combine the remainder.

DETAILS RELATIVE TO ASSETS (continued)

5*	Accounts receivable not from construction contracts \$		
RECEIVABLE: NAME AND ADDRESS	FOR WHAT	WHEN DUE	AMOUNT
What amount, if any, is past due	\$		
6	Deposits with bids or otherwise as guarantees \$		
DEPOSITED WITH: NAME AND ADDRESS	FOR WHAT	WHEN RECOVERABLE	AMOUNT
7	Interest accrued on loans, securities, etc. \$		
ON WHAT ACCRUED	TO BE PAID WHEN	AMOUNT	
8*	Real estate (a) Used for business purposes \$		
Book value (b) Not used for business purposes	\$		
DESCRIPTION OF PROPERTY	IMPROVEMENTS NATURE OF IMPROVEMENTS	BOOK VALUE	TOTAL BOOK VALUE
1.			
2.			
3.			
4.			
5.			
6.			
7.			
LOCATION	HELD IN WHOSE NAME	ASSESSED VALUE	AMOUNT OF ENCUMBERANCES
1.			
2.			
3.			
4.			
5.			
6.			
7.			

* List separately each item amounting to 10 percent or more of the total and combine the remainder.

DETAILS RELATIVE TO ASSETS (continued)

9	Stocks and bonds	(a) Listed -- present market value _____ \$ _____					
		(b) Unlisted -- present value _____					
		ISSUING COMPANY	LAST INT. OR DIV PAID DATE	PAR VALUE %	PRESENT MARKET VALUE	QUAN- TITY	AMOUNT
1.							
2.							
3.							
4.							
5.							
6.							
7.							
	WHO HAS POSSESSION	IF ANY ARE PLEDGED OR IN ESCROW, STATE FOR WHOM AND REASON					AMOUNT PLEDGED OR IN ESCRW
1.							
2.							
3.							
4.							
5.							
6.							
7.							
10	Materials in stock and not included in Item 4, Assets:						
		(a) For use on uncompleted contracts (present value) _____ \$ _____					
		(b) Other materials (present value) _____					
	DESCRIPTION OF MATERIAL	QUANTITY			PRESENT VALUE		
					FOR UNCOM- PLETED CONTRACTS	OTHER MATERIALS	
11	Equipment at book value _____ \$ _____						
QUAN- TITY	DESCRIPTION AND CAPACITY OF ITEMS	AGE OF ITEMS	PURCHASE PRICE	DEPRECIATION CHARGED OFF	BOOK VALUE		

Are there any liens against the above? _____ If so, state total amount _____ \$ _____

* If two or more items are lumped above, give the sum of their ages.

DETAILS RELATIVE TO ASSETS (continued)

12	Furniture and fixtures at book value	\$
13	Other Assets	\$
DESCRIPTION		
TOTAL ASSETS \$		

DETAILS RELATIVE TO LIABILITIES

1	Notes payable	(a) To banks, regular _____ (b) To banks for certified checks _____ (c) To others for equipment obligations _____ (d) To others exclusive of equipment obligations _____	\$ _____				
	TO WHOM: NAME AND ADDRESS	WHAT SECURITY	WHEN DUE				
			AMOUNT				
2	Accounts payable	(a) Not past due _____ (b) Past Due _____	\$ _____				
	TO WHOM: NAME AND ADDRESS	FOR WHAT	DATE PAYABLE				
			AMOUNT				
3	Real estate encumbrances (see Item 8, Assets)		\$ _____				
4	Other liabilities		\$ _____				
	DESCRIPTION		AMOUNT				
5	Reserves		\$ _____				
INTEREST	INSURANCE	BLDG'S. & FIXT.	PLANT DEPR.	TAXES	BAD DEBTS		
\$	\$	\$	\$	\$	\$	\$	\$
6	Capital stock paid up	(a) Common _____ (b) Preferred _____		\$ _____			
7	Surplus			\$ _____			
TOTAL LIABILITIES \$							

If a corporation answer this:

Amount for which incorporated _____ \$ _____

Capital paid in cash _____ \$ _____

When incorporated _____

In what state _____

Names and titles of all persons having authority to execute and receipt estimate vouchers and to conduct other business for the corporation, including its officers, the signatures of whom are legally binding.

Do you have necessary "certificate of existence" (or certificate of authorization for a foreign corporation) to transact corporate business in this state, under the terms of Public Law 149, Acts of 1986, and acts amendatory thereto? _____

If a co-partnership answer this:

Date of organization _____

State whether co-partnership is general, limited or association _____

Give the names, addresses and proportional interests of all parties:

Name	Address	Share
		\$
		\$
		\$
		\$
		\$
		\$
		\$

The name of the partnership firm under which the above partners are operating is _____

Give names and titles of all having authority to execute and receipt estimate vouchers and to conduct other business for the partnership, the signatures of whom are legally binding.

The undersigned hereby declares that the foregoing is a true statement of the financial condition of the individual, co-partnership, or corporation herein first named, as of the date herein first given; that this statement is for the express purpose of inducing the party to whom it is submitted to award the submitter a contract; and that any depository, vendor or other agency herein named is hereby authorized to supply such party with any information necessary to verify this statement.

NOTE: A co-partnership must give firm name and signatures of all partners. A corporation must give full corporate name, signature of official and affix corporate seal.

Affidavit for Individual

STATE OF _____
COUNTY OF _____ } SS:

_____ being duly sworn, deposes and says that the foregoing financial statement, taken from his books, is a true and accurate statement of his financial condition as of the date thereof and that the answers to the foregoing interrogatories are true.

Subscribed and sworn to before me this

(Applicant must sign here)

____ day of _____ 20_____

Notary Public

Affidavit for Co-Partnership

STATE OF _____
COUNTY OF _____ } SS:

he is a member of the firm of _____; that he is familiar with the books of the said firm showing its financial condition; that the foregoing financial statement, taken from the books of said firm, is a true and accurate statement of the financial condition of the said firm as of the date thereof and that the answer to the foregoing interrogatories are true.

Subscribed and sworn to before me this

(Member of firm must sign here)

____ day of _____ 20_____

Notary Public

Affidavit for Corporation

STATE OF _____
COUNTY OF _____ } SS:

_____ being duly sworn, deposes and says that he is _____ of the _____, corporation described in and which executed the foregoing statement; that he is familiar with the books of the said corporation showing its financial condition; that the foregoing financial statement, taken from the books of the said corporation, is a true and accurate statement of the financial condition of said corporation as of the date thereof and that the answers to the foregoing interrogatories are true.

Subscribed and sworn to before me this

(Officer must sign here)

____ day of _____ 20_____

Notary Public